JAMS

Journal & Article
Management System

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MDPI offers services to support academic journal publishers of all sizes, including publishers with a single journal, university presses, or larger enterprises. By partnering with us, publishers can take advantage of simple, rapid, scalable procedures and intuitive software that will take attention away from procedural details and free up time to focus on journal development and content.

MDPI

mdpi.com

I'm Looking For...

...a complete journal submission system.

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...professional production services for journal article.

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...a publisher to manage my journal.

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...enhancements for my current submission system.

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Our Values

Through our experience in open access publishing, MDPI has developed processes that are simple, efficient, and provide editors with all the information they require.

We aim to be:

Efficient: Fast acceptance to publication times, all information is managed from a single web-based software: JAMS.

Scalable: Our services can be used by publishers of all sizes, including those with a single journal, university presses, or larger enterprises.

Intuitive: We strive to make the interface both highly functional and user-friendly, especially for newcomers.

Customizable: We offer tailored services based on your needs. Our software is modular, to allow flexibility in the editorial process. An API allows for transfer of manuscripts at any stage.

Cost effective: Submissions systems can be a large outlay for any publisher. Our simple, straightforward service includes technical support and is competitively priced to ease the burden.

= **J**ournal and **A**rticle **M**anagement **S**ystem

JAMS: A Complete Submission

JAMS is the submission system behind MDPI's 180 journals. It is a comprehensive, web-based software that allows editors to handle all aspects of publication, from initial submission to publication, including invoicing of peer-review, production, and open access artice processing charges (APCs). Communication with reviewers, authors and editors is built-in. JAMS can be used to manage open access or subscription journals.

The Process

JAMS handles the complete editorial process, including:

- Article submission;
- Peer review and editorial decisions;
- Author revision and resubmission;
- Invoicing of article processing charges (APCs);
- Production – All processes from acceptance to final publication;
- Different levels of access for staff members, including editorial board members, handling editors, managing editors and publishing managers;
- Manage users and keep a database of reviewers and editors.

Customizable Editorial Process

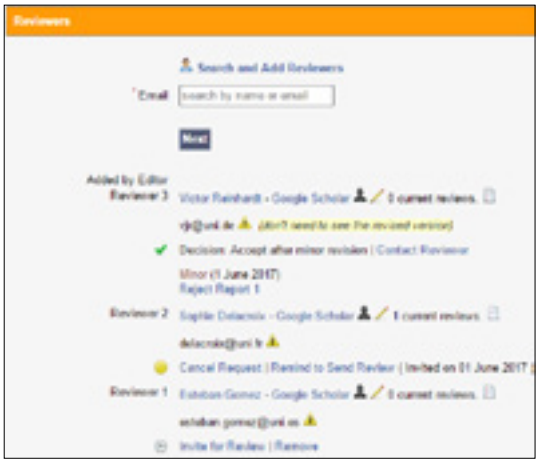
You can customize the JAMS editorial process to suit the needs of your journal and editors. Email templates for regular actions can be added, edited and removed. Available steps include initial checks before peer review, reviewer invitation, author revision, final editor decision and all production steps, among others. We can also accommodate blind or open peer review. Contact us if you have specific needs.

Author Submission

Authors follow a simple, step-by-step form to submit their articles in five stages: manuscript information, author information, suggested and excluded reviewers (optional), manuscript upload, and confirmation.

Peer Review

Handling editors can see the status of invited reviewers on a dedicated article page. New and previously invited reviewers can be added without leaving the page. Reviewers can upload their reports via a unique link and do not need to log in.



In-Built Email Templates

Handling editors can select from standard email templates. They can be added, removed and modified at any time via an email management page. Emails are displayed to the editor before sending to permit further personalization of the message.

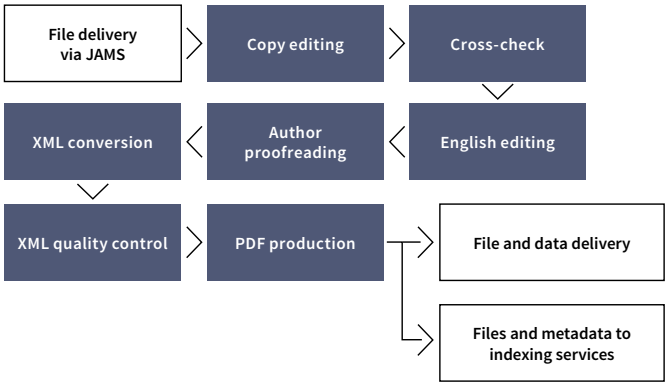
Editor Decision

For final decisions, editors are sent a link to a password-protected page containing all files, review reports and author responses.

Disclaimer: Note that names of reviewers, authors and editors, and details of papers shown in this brochure are false and not taken from real submissions.

Production Services: From Acceptance to Publication

JAMS incorporates a comprehensive production process. To support your journal, some or all of these steps can be handled by MDPI staff. We offer services ranging from completing production tasks yourself and managing them with JAMS, to a fully managed production process: taking papers accepted for publication and returning a formatted PDF along with other file types and details of the production procedures. Steps in the process are as follows:



Papers can be prepared for publication within 7 days (excluding author proofreading) and we offer a 6 day per week service. All steps can be handled by our production staff, with a combined experience of over 100,000 manuscripts. Additional features include:

- Production from Microsoft Word or LaTeX;
- 99.9% accuracy of XML files and 99% accuracy in PDF files;
- Fully PubMed compliant XML and figure editing;
- Professional language editing by native English speakers;
- Access to the JAMS submission website to track your articles.

We will work with you to design a unique workflow that produces the professional level of production that readers and authors expect.

Production Steps

Copy-editing and editorial cross-check
Our team of professional copy-editors ensure that accepted manuscripts comply with the style of your journal. Articles in Microsoft Word or LaTeX format can be edited.

English editing
Our network of native English-speaking editors perform English editing on accepted manuscripts. Editing covers general text and grammar use, and commonly used terms. We typically take a light-touch approach, to keep the author's voice as much as possible, but please contact us if you have specific requirements.

Author proofreading
Proofreading prior to publication is performed on the edited Word or LaTeX version of the manuscript, so authors can directly make the changes they want to see. Optionally, our staff can arrange proof-reading using emails containing your journal or publisher branding.

XML conversion
We offer XML (extensible markup language) conversion with high levels of accuracy and short completion times. To convert Word or LaTeX files to XML, MDPI has a team of experienced XML editors. We use advanced software tools built by our in-house IT team to produce standard, PubMed compliant JATS XML files. Our semi-automated processes and quality checking procedures ensure that we can handle large volumes of work in a short space of time.

We work to high standards and achieve over 99.9% accuracy. Both Microsoft Word and LaTeX files can be processed and are other formats can be considered on request.

Output formats
XML can form the basis for several output formats, including PDF, HTML, LaTeX, and Epub. Semi-automated processes developed by our in-house team ensure a high quality final product.

PDF files undergo additional copy-editing to ensure quality and full compliance with the journal's editorial style.

Data delivery
A number of different outputs can be delivered alongside the final versions of files. These can be retrieved via JAMS's API. If you have a specific need not already covered, please get in touch.

Delivery to indexing databases

MDPI regularly delivers content to all of the main scholarly databases and a large number of field-specific indexes, including PubMed, Web of Science, Scopus, Crossref and DOAJ. Delivery for your journal can be handled either as soon as production is complete, or at scheduled intervals.

Managed Journals

MDPI can manage your open access journal on your behalf. We will provide a dedicated Managing Editor as a single point of contact and, depending on the size of the journal, Assistant Editors as support. Our staff will handle all administrative aspects of the journal, including contact with authors and reviewers, marketing, and invoicing. By selecting the Editor-in-Chief and keeping in contact with the Managing Editor, you can set the direction of the journal and maintain oversight.

Scilit: A Powerful Database

We offer tools to increase efficiency in the editorial process, based on Scilit, a comprehensive database of over 90 million scholarly articles. It can be searched directly from ▸ www.scilit.net and supports a number of functions for publishers and authors:

Scitations
Keep authors informed about papers in your journal that cite their work. The Scitations function sends an email to authors of cited papers informing them about the new publication. The function parses the bibliography of a published article and identifies the corresponding author of cited papers. If a record and email address are found in Scilit, the author of the cited paper is notified by email.

Reviewer search
Put in a few keywords and the Scilit search engine will retrieve a list of potential reviewers, along with their contact details and titles of papers they have published. These can be incorporated directly into JAMS or your own submission system.

Reviewer blast (conflict of interest checker)
Editors want to avoid inviting reviewers that have a conflict of interest with authors. Scilit can perform an automatic check based on author names and/or email addresses, and return a percentage match. By linking to the original publication, editors can verify the full details for themselves. In JAMS, reviewers with a potential conflict of interest are highlighted in red.

Scifeed
Authors can stay up-to-date with the latest research from all publishers by using customized searches. They receive daily or weekly notifications of papers that match their criteria as soon as it is added to Scilit, often within hours of publication.

Contact

For enquiries and quotations please contact
Dr. Martyn Rittman ✉ rittman@mdpi.com.

MDPI
St. Alban-Anlage 66,
4052 Basel
Switzerland

► mdpi.com

Tel: +41 61 683 77 34
Fax: +41 61 302 89 18

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